



Great Bradfords

INFANT AND NURSERY SCHOOL

Headteacher: Mrs Anita Easton

To ensure our Admission Register is correct, please complete this form and return it to school. Please let us know if, in the future, any of these details change. Appropriate information contained on this form will be held on computer files and may be shared with other relevant educational establishments. **PLEASE COMPLETE ALL SECTIONS**

CHILD'S DETAILS

Surname..... Forename.....
Date of Birth..... Boy / Girl
Child's Address.....Postcode.....
Email..... Tel No.....
Birth Certificate seen ☐ Yes ☐ No Seen by..... Date

EMERGENCY CONTACT DETAILS

- 1. Parent/Carer 1 (full name)** Title.....
Home address and postcode if different from child.....
National Insurance Number Date of Birth.....
Tel No..... Mobile No..... Work No.....
Relationship to child Parental responsibility ☐ Yes ☐ No
- 2. Parent/Carer 2 (full name)** Title.....
Home address and postcode if different from child.....
National Insurance Number Date of Birth.....
Tel No..... Mobile No..... Work No.....
Relationship to child Parental responsibility ☐ Yes ☐ No
- 3. Name** Relationship to child.....
Tel No..... Mobile No..... Work No.....
- 4. Name** Relationship to child.....
Tel No..... Mobile No..... Work No.....

HEALTH INFORMATION DOCTOR / MEDICAL

Child's Surgery Tel No.....

Please indicate if your child suffers from any disability or any of the following medical conditions / allergies:

Asthma	Epilepsy	Diabetes	Hay Fever	Hearing Problems	Eyesight Problems	Speech Problems
Vegetarian	Special Diet *Please specify	No Artificial Colouring *Please specify	Gluten Free *Please specify	No Nuts	No Pork	Dairy Allergy *Please specify
Seafood Allergy *Please specify	Halal	Kosher foods Only	Egg Allergy	Any other allergies *Please specify		

Please specify in detail.....

ETHNICITY

- | | | | |
|-----------------------------------|--------------------------|-----------------------------------|--------------------------|
| Afgan | <input type="checkbox"/> | *Other Chinese | <input type="checkbox"/> |
| Albanian | <input type="checkbox"/> | *Other Ethnic Group | <input type="checkbox"/> |
| *Asian and any other ethnic group | <input type="checkbox"/> | *Other Mixed Background | <input type="checkbox"/> |
| Bangladeshi | <input type="checkbox"/> | Pakistan | <input type="checkbox"/> |
| *Black and any other ethnic group | <input type="checkbox"/> | Thai | <input type="checkbox"/> |
| Black Caribbean | <input type="checkbox"/> | Turkish / Turkish Cypriot | <input type="checkbox"/> |
| Black European | <input type="checkbox"/> | White English | <input type="checkbox"/> |
| Filipino | <input type="checkbox"/> | White Irish | <input type="checkbox"/> |
| Greek / Greek Cypriot | <input type="checkbox"/> | White Scottish | <input type="checkbox"/> |
| Gypsy / Roma | <input type="checkbox"/> | White Welsh | <input type="checkbox"/> |
| Indian | <input type="checkbox"/> | White and Black Caribbean | <input type="checkbox"/> |
| Italian | <input type="checkbox"/> | *White Other | <input type="checkbox"/> |
| Japanese | <input type="checkbox"/> | *White and any other ethnic group | <input type="checkbox"/> |
| Kosovan | <input type="checkbox"/> | *White Eastern European | <input type="checkbox"/> |
| *Other Asian | <input type="checkbox"/> | | |
| *Other Black African | <input type="checkbox"/> | * Please clarify: | |

Child's Country of Birth Child's Nationality

Home Language First Language

Is English used in your home as an additional Language ☐ YES ☐ NO

RELIGION (Please tick)

- | | | | |
|-----------------|--------------------------|----------------|--------------------------|
| Buddhist | <input type="checkbox"/> | Muslim | <input type="checkbox"/> |
| Christian | <input type="checkbox"/> | No Religion | <input type="checkbox"/> |
| Hindu | <input type="checkbox"/> | Other Religion | <input type="checkbox"/> |
| Jehovah Witness | <input type="checkbox"/> | Roman Catholic | <input type="checkbox"/> |
| Jewish | <input type="checkbox"/> | Sikh | <input type="checkbox"/> |

TRAVEL ARRANGEMENT

Walks ☐ Car ☐ Bicycle ☐ Taxi ☐ Train ☐ School Bus ☐ Public Transport ☐

PREVIOUS SCHOOL / NURSERY SCHOOL / PLAYSCHOOL

Name..... Tel No

Start Date..... Leaving Date

Have you any other children at this school (name).....

Have you any other children in the Junior School (name).....

OTHER INFORMATION

Asylum seeker / refugee pupil	Foster Carer Contact Details	Social Worker Contact Details
CLA (Child Looked After)	Foster Carer Contact Details	

FAMILY INCOME AND BENEFIT DETAILS

Do you receive any of the benefits listed below:

YES / NO

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support from NASS under part 6 of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit (with no Working Tax Credit)
- Working Tax Credit run-on
- Universal Credit

Any further information that you think the school should know:

PARENTAL CONSENT

Internet Access	YES / NO
My child to use video cameras as part of our ICT curriculum	YES / NO
My child to be taken out of school for educational visits	YES / NO

Emergency pick up password

(Please provide a password you will remember when asked by office staff/teacher in the event you have to phone the school to change who will be picking up your child that day.)

Parent / Guardian Signature

Date

YOUR PERSONAL DATA

What we need

Your Personal Data:

What we need

We only collect basic personal data about you and your child which does not include any special types of information or location based information. This does however include name, address, date of birth and NI number.

Why we need it

We need to know your basic personal data in order to share with the local authority and Department for Education, who will access information from other government departments to confirm your child's eligibility for the extended free entitlement. We will not collect any personal data from you we do not need in order to carry out these checks. We don't sell your personal information to anyone else.

What we do with it

We'll do what we can to make sure we hold records about you (on paper and electronically) in a secure way, and we'll only make them available to those who have a right to see them. All the personal data we process is processed by our staff in the UK however for the purposes of IT hosting and maintenance this information is located on servers within the European Union. No 3rd parties have access to your personal data unless the law allows them to do so.

How long we keep it

We are required under UK tax law to keep your basic personal data (name, address, contact details) for a minimum of 6 years after which time it will be destroyed.

What are your rights?

If at any point you believe the information we process on you is incorrect you can request to see this information and even have it corrected or deleted. If you wish to raise a complaint on how we have handled your personal data, you can contact our Data Protection Officer who will investigate the matter.

If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law you can complain to the Information Commissioner's Office (ICO) visit ico.org.uk or email casework@ico.org.uk.

Essex County Council's Privacy Notice can be viewed here <http://www.essex.gov.uk/privacy-notice/Pages/Default.aspx>

Our Data Protection Officer is Paul Turner who you can contact at DPO@essex.gov.uk or by calling 03457 430 430 and asking to speak to the Data Protection Officer.